



**Saunders Medical Center**  
**Career Exploration Opportunities (CEOs)**

**SUBJECT:** Health Sciences Career Exploration Opportunity for Wahoo High School students at Saunders Medical Center

**PURPOSE:** A collaborative effort between Wahoo High School and Saunders Medical Center to provide a Career Exploration Opportunity in the Health Sciences field to High School Seniors. The program is for those students who are interested in pursuing a Health Sciences related career. Students will be selected following an application process based upon maturity, academic performance, attendance, and overall interest. The program participation will be limited at the discretion of the administration.

**Program Objectives:**

1. Provide Wahoo High School students exposure to a variety of clinical experiences in a Health Sciences environment. Students will observe daily routines of various Health Sciences employees in a variety of departments.
2. Facilitate Health Sciences related educational settings for the students through hands-on and classroom experiences.
3. Assist students with exploration into Health Sciences careers.
4. Encourage program participants to set high academic goals and assist in developing strategies to achieve those goals.
5. Place participants in an internship in the Health Sciences professions.
6. Offer program participants the opportunity to interact with Health Sciences professionals and students.
7. Help students gain awareness of the academic, technical, and personal skills required in Health Sciences professions.
8. Help students develop an understanding of the critical connections between school, work, and goal attainment.

**Participation Criteria:**

1. Program Acceptance
  - a. Wahoo High School Senior
  - b. Completed application, including 2 references
  - c. Recommendation from Wahoo High School Administration
  - d. Enrolled as a full-time student and be in good standing
  - e. Parent/Guardian consent for participation in the program
  - f. Attendance at initial orientation and training session with Saunders Medical Center

- g. Students must provide own transportation to and from site.
  - h. Enrolled in Anatomy, Physiology, or a SENCAP Health Sciences course is a bonus.
  - i. Proof of current/up-to-date vaccinations, including seasonal influenza vaccination and TB testing documentation.
  - j. Agreement and acceptance of the Saunders Medical Center Behavior Standards/Core Values.
2. Attendance
- a. Student will meet each day of the week that school is in session; time will be split between classroom and on site at SMC with flexibility for specialized experiences.
  - b. Attendance and timeliness are critical to fulfill the student's learning experience.
  - c. Absences (excused/non-excused) will follow Wahoo High School's policy and procedure as outlined in the Student Handbook. Parents must call WHS if student will be absent. Student is responsible for calling the Site Supervisor.
  - d. One unexcused absence may be grounds for dismissal from the CEOs program.
  - e. Communication is essential, student will be responsible for communicating schedule, attendance, and absences to both school and program site coordinators.
  - f. Program will coincide with the school calendar.
  - g. Student must arrive promptly at the program site and return promptly to school. Arrival and departure times will be established depending on the placement.

**Objectives for the Individualized Learner:**

- 1. Individualized learning objectives will be developed prior to the beginning of the program.
- 2. Students' goals and curriculum will be based upon the Health Sciences areas of highest interest that they will be studying.
- 3. Students must remain in their placement for an entire semester unless a change is mutually agreed upon between the Site Supervisor and CEOs Coordinator.
- 4. All assignments must be completed on time; failure to do so may be grounds for dismissal from the CEOs program.

**Dress Code:**

- 1. Student will visibly wear ID tag at all times while on site at Saunders Medical Center
- 2. Students must follow the acceptable dress code policy as outlined in the Student Handbook
- 3. Business attire, including close-toed shoes
- 4. No visible logos, jeans, shorts, low cut tops or athletic wear is allowed
- 5. A Saunders Medical Center polo will be provided and shall be worn while on site.

**Orientation and Training:**

- 1. Students will complete the training and general orientation session prior to beginning the program at Saunders Medical Center.
- 2. Saunders Medical Center staff and the Wahoo High School student shall complete the weekly Health Sciences CEOs Summary Report and send to the Saunders Medical Center program

sponsor for appropriate signatures. A copy will be sent to the CEOs Coordinator at Wahoo High School.

3. The Site Supervisor and the CEOs Coordinator will evaluate students quarterly.

**Course Credit:**

1. Five (5) credits will be earned upon successful completion of the program.
2. A portfolio must be completed and include the following:
  - a. Weekly summary reports and any personal reflection documentation the student may need for their final project
  - b. An updated resume
  - c. A letter of completion from the Site Supervisor
  - d. A copy of the thank you letter sent to the Site Supervisor
  - e. A Capstone Project, which will be presented to the School Board during the month following completion of the project, about your participation in the CEOs Program. Please schedule this presentation with the High School Guidance Counselor.

**Areas of Study May Include:**

1. Hospital
  - a. Nursing
  - b. Emergency
  - c. Emergency Preparedness
  - d. Safety/Infection Control
  - e. Pharmacy
  - f. Social Work
2. Clinic
  - a. Nursing
  - b. Medical Providers
  - c. Health Coaches
3. Surgery
  - a. Surgery
  - b. Specialty Clinics
4. Long Term Care
  - a. Nursing
  - b. Social Work
  - c. Activities
5. Therapy Services
  - a. Occupational
  - b. Physical
  - c. Respiratory
  - d. Cardiac Rehab
  - e. Pulmonary Rehab
  - f. Wellness
6. Radiology
  - a. MRI

- b. X-ray
- c. CT
- d. Ultrasound
- e. Mammography
- f. Bone Density
- 7. Laboratory
- 8. Multiple Sclerosis Clinic
- 9. Business Operations
  - a. Human Resources
  - b. Business Office
  - c. Marketing
  - d. Information Technology
  - e. Health Information Management
  - f. Registration
- 10. Support Services
  - a. Maintenance
  - b. Central Supply
  - c. Housekeeping
  - d. Dietary

**Privacy and Confidentiality:**

1. All students will adhere to privacy and confidentiality policies and procedures.
2. All students will be trained on the Health Insurance Portability and Accountability Act (HIPAA).
3. Students are not authorized, under any circumstances, to use our credit card readers, computers, or network resources.