

WAHOO MUSIC BOOSTERS ASSOCIATION
BYLAWS
Adopted September 6, 2017

ARTICLE I

Name

SECTION 1: This organization shall be known as the Wahoo Music Boosters Association. (The "Association").

SECTION 2. The principal physical address of the Association shall be at 2201 N. Locust, Wahoo, Nebraska 68066. The Association may have such other offices as may from time to time be designated by the Executive Committee.

ARTICLE II

Purposes

The purposes of the Association are:

1. To create a closer relationship among parents, students, and the music faculty.
2. To help foster a deeper interest in music among the students, parents, and within the community.
3. To create a working relationship between the various music programs, community, parents, and school faculty and administration
4. To assist with the financial support of the music programs within the Wahoo Public Schools.
5. To promote interconnectivity between the elementary, middle, and high schools through music.

ARTICLE III

Non-Discrimination Policy

The Association shall not discriminate against any person on the basis of race, color, religion, age, sex, gender, national origin, or disability.

ARTICLE IV

Membership

SECTION 1: **Membership Eligibility.** Music students, parents, guardians, grandparents, alumni and other interested persons may be members of the Association. Only parents of a student currently enrolled in any music course, program, or performing group has the right to vote. Each parent shall be entitled to one vote.

SECTION 2: **Honorary Members.** The Executive Board may elect to confer an honorary membership any individual deemed by the Board to merit such an honor. Honorary Members in good standing may participation all activities of the Association except as otherwise provided in the Constitution and Bylaws of the Association. Honorary members shall not participate in elections nor hold any office in the Association.

SECTION 3: **Music Booster Student Leadership.** Music student representatives selected by the music teachers may present to the Association on behalf of their peers. Student Leadership members shall not participate in elections nor hold any office in the Association.

ARTICLE V
Dues

The Wahoo Music Boosters does not assess membership dues.

ARTICLE VI
Meetings

SECTION 1: **Regular Meetings.** The regular meeting dates shall be set by the Executive Committee. A minimum of five meetings will be held annually, one being held during the Fall Semester and one during the Spring Semester. The Executive Committee, at its discretion, may schedule additional Regular Meetings throughout the year.

SECTION 2: **Special Meetings.** Special meetings of the Association may be called by the President or the Executive Committee. Action may be taken only on those matters specifically outlined in the notice of the Special Meeting.

SECTION 3: **Quorum.** The members present at any Association or Executive Committee meeting constitutes a quorum.

SECTION 4. **Rule of Order.** The usual parliamentary rules, as laid down in "Robert's Rules of Order" shall govern all deliberations, when not in conflict with these Bylaws.

ARTICLE VII
Executive Committee

SECTION 1. **Authority.** The Executive Committee shall have supervision, control and direction of the affair of the Association, shall determine its policies or changes therein within the limits of the Bylaws, shall actively carry out the Association's purposes, and shall have discretion in the disbursements of its funds. It may adopt such rules and regulations for the conduct of its business as shall be deemed advisable, and may, in the execution of the powers granted, appoint such agents as it may consider necessary. It has the authority to transact necessary business between regular meetings of the Association, and such other business as may be expected by the Association and to approve the plans and work of the Standing and Special Committee Chairs, and to present a report of its activities at the regular meeting of the Association.

SECTION 2. **Composition.** The Executive Committee shall consist of the President, President-Elect, Vice President (President-Elect and Vice President may be combined), Secretary, Treasurer and Immediate Past President.

SECTION 3. **Meetings.** The Executive Committee shall meet upon call of the President at such times and places as the President may designate or shall be called to meet upon demand of a majority of its members. The Executive Committee shall meet prior to each general membership meeting at a time and place determined by the President.

SECTION 4. **Compensation.** Executive Committee members shall not receive any compensation for their services as officers, but the Association may by resolution authorize reimbursement of expenses incurred in the performance of their duties. Such authorization may prescribe procedure for approval and payment of such expenses to designated officers of the Association.

SECTION 5. **Resignation** or Removal. Any member of the Executive Committee may resign at any time, by giving written notice to the President. Such resignation shall take effect at the time specified therein, or, if no time is specified at the time of acceptance thereof, as determined by the

President. Any officer may be removed from the Executive Committee by a simple majority of the members present at any regular or special meeting of the Association.

SECTION 6. **Vacancies.** If an officer resigns, is removed or ceases to serve, his or her replacement shall be appointed by action of the remaining members of the Executive Committee for the unexpired term; provided, however that in the event of a vacancy in the office of President, the President-Elect shall automatically succeed to the Presidency and serve out the balance of the term prior to serving his or her own term as President.

SECTION 7. **Meeting Conduct.** The rules of conduct for regular and special meetings of the Association, shall be enforced by the President or presiding officers. All comments made during the course of the meeting will be for the good of the Association and for the betterment of the students and music programs.

SECTION 8. **Duties.** The duties of the Executive Committee are: to transact necessary business between regular meetings of the Association, and such other business as may be expected by the Association and to approve the plans and work of the Standing and Special Committee Chairs, and to present a report of its activities at the regular meeting of the Association.

ARTICLE VIII

Officers

SECTION 1. **Officers.** The officers of this Association shall be a President, President-Elect, Vice President, Secretary, and Treasurer.

SECTION 2. **Term.** Every officer shall take office immediately following the Spring Meeting and shall serve for a term of one year and until his or her successor is duly elected and qualified.

SECTION 3. **President.** The President shall be the principal officer of the Association, shall preside at the meetings of the Association and of the Executive Committee, and shall be a member ex-officio, with right to vote, of all committees except the nominating committee. Two Co-Presidents may hold this position. "President" shall refer to one President or two Co-Presidents, as determined by election. The President shall, at any Regular or Special Meeting of the Association and at such other times as he or she shall deem proper, communicate to the Association or to the Executive Committee on Association matters and make such suggestions as may in his or her opinion tend to promote the welfare of the members and the Association, and shall perform such other duties as are necessarily incident to the office of President or as may be prescribed by the Executive Committee. The President will appoint Standing Committees and Committee Chairpersons. The Committee Chair shall select the number of persons necessary to carry out the work of each committee.

SECTION 4. **President-Elect.** The President-Elect will automatically succeed to the office of President upon the expiration of the President's term. The President-Elect shall also succeed to the office of President of the Association for the remaining term of a President who resigns, is removed or is otherwise unable to serve as President. It shall be the duty of the President-Elect to be familiar with the activities of the President and to undertake those duties assigned by the President. It shall also be the duty of the President-Elect to preside over meetings of the Association or the Executive Committee in the temporary absence of the President. The President-Elect shall be responsible for membership recruitment.

SECTION 5: **Vice-President.** The Vice-President shall oversee the coordination or facilitation of sub-committees and shall be responsible for membership recruitment.

SECTION 6: **Secretary.** The Secretary shall have the responsibility of all records, books, papers, documents and related matters of the Association, including disseminating Association information through Wahoo Public Schools websites, social media and other forms of communication.

SECTION 7: **Treasurer.** The Treasurer, in partnership with Wahoo Public Schools, shall be responsible for keeping an account of all monies received and expended for the use of the Association, and shall ensure that all duly-authorized disbursements have been made in a timely manner. All sums received shall be deposited in accordance with customary practices and policies of the Wahoo Public Schools.

SECTION 8: **Immediate Past President.** The Immediate Past President shall provide transition assistance for booster activities.

ARTICLE IX **Election of Officers**

SECTION 1: **Annual Election.** Election of officers will take place annually at the Spring Meeting.

SECTION 2: **Nominations.** Nominations for offices of President-Elect, Vice-President, Secretary and Treasurer and, if there is a vacancy, for the office of President shall be made at the Spring Meeting by a nominating committee appointed by the President. Nominations may be made from the floor.

SECTION 3: **Election Process.** All nominees must be present at the spring meeting unless notification of absence subjected to the Executive Committee is approved.

SECTION 4: **Term of Office.** All officers serve for a one year term of office. The term of each office shall be from one Spring Meeting to the next Spring Meeting. Officers shall, upon completion of the Spring Meeting, immediately enter upon the performance of their duties and shall continue in office until their successors shall be duly elected and qualified, or unless they resign, are removed, or otherwise unable to fulfill an unexpired term.

ARTICLE X **Proxy Voting**

Voting by proxy shall not be permitted.

ARTICLE XI **Maintenance of Association Records**

The Association shall keep correct books and records of the Association. The Association shall keep, as permanent records, the Minutes of the Executive Committee meetings and a record of all actions taken by the Executive Committee without a meeting. All such books and records shall be kept at the vocal music office.

ARTICLE XII **Audit**

An audit shall be done annually by an appointed audit committee.

ARTICLE XIII
Fiscal Year

The fiscal year of the Association shall coincide with the fiscal year of the Wahoo Public School District.

ARTICLE XIV
Amendments

These Bylaws may be amended, repealed, or altered, in whole or in part, by a simple majority vote of the members present and voting at any duly organized meeting of the Association. Notice of any amendment proposed for consideration shall be distributed to the membership at the beginning of the meeting at which voting will take place.

ARTICLE XV
Limitation on Liabilities

Nothing herein shall constitute members of the Association as partners for any purpose. No member, officer, agent, or employee of this Association shall be liable for the acts or failure to act on the part of any other member, officer, agent, or employee of the Association. Nor shall any member, officer, agent or employee be liable for his acts or failure to act under these Bylaws, excepting only acts or omissions to act arising out of his willful misfeasance.

ARTICLE XVI
Dissolution

The Association shall use its funds only to accomplish the objectives and purposes specified in these Bylaws and no part of said funds shall inure, or be distributed, to the members of the Association. On dissolution of the Association, any funds remaining shall be used for the benefit of the Wahoo Public Schools Music Department. The Executive Committee shall be responsible for determining the appropriate final apportionment of the Association funds.