

## ACT Photo Upload Deadline Example & Information

ACT is requiring a head/shoulder picture with registration beginning with the October Test Date registration.

Students must meet the ACT test registration deadline. Once students have completed the registration to take the ACT test, there is a comment that states that a photo can be sent or downloaded later, but will have a separate deadline.

For instance, a student registers to take the ACT on the October Test Date, which deadline is September 21st, but is unable to download or mail in a picture by the Sept. 21st regular test registration deadline. The student can mail a photo to ACT, but ACT must receive it by the mailed photo deadline of October 15th. Or, if the student wants to download a photo, then it would need to be downloaded to the ACT website before NOON on October 23rd.

The photo deadlines are on the ACT website. However, the best practice would be to have a downloadable photo when registering for the regular online registration deadline.

Below are the Hard Copy Paper Photo Mailing Deadlines and the Photo Upload Deadlines.

### To Submit a Hard Copy Paper Photo

If you don't have access to a digital photo to upload via computer, or you don't have access to a mobile device to take and upload a photo, you may submit a hard copy paper photo, which must be at least passport size (2 x 2 inches or larger). The photo will NOT be returned to you.

ACT must receive the photo by the deadline for your test date listed below. Your registration will be canceled if you miss the deadline. To submit a paper photo, print a copy of the Photo Submission Form (PDF) and follow the instructions.

<i>Test Date</i>	<i>Paper Photo RECEIPT Deadline</i>
October 27, 2012	October 15, 2012
December 8, 2012	November 26, 2012
February 9, 2013	January 28, 2013
April 13, 2013	April 1, 2013
June 8, 2013	May 28, 2013

### Photo Upload Deadlines

Your photo must be added by the Photo Upload Deadline for your test date. The test dates and deadlines are listed below. If you miss the deadline, your registration will be canceled and you will NOT be admitted to test. You will then need to request a test date change and pay the fee for the test date change.

<i>ACT Test Date</i> (by 12:00 noon central time)	<i>Photo Upload Deadline</i>
September 8, 2012	September 4, 2012*
October 27, 2012	October 23, 2012
December 8, 2012	December 4, 2012
February 9, 2013	February 5, 2013
April 13, 2013	April 9, 2013
June 8, 2013	June 4, 2013

\*Photo uploads are encouraged for the September test date, but not required.

## **ACT Photo Requirements**

When you register for a national test date, you will be prompted to submit a photo of yourself for identification purposes. The photo will be printed on your ticket and on the score report ACT sends to your high school. Your photo will be valid for two years from the date it is added to your ACT record.

The photo must meet the following requirements:

- \* Your photo must be a clear image of you—and only you—against a plain background.
- \* You must be facing the camera.
- \* You cannot wear dark glasses.
- \* If you wear a head covering daily for religious reasons, adjust it to provide a full-face view.

Examples of Acceptable Photos are available on the website.

### **Upload Photo from Computer**

If you have a digital photo on a computer with an Internet connection, you can upload the photo directly to your ACT Web account. You can upload a JPG, JPEG, PNG, or BMP image file. Maximum file size is 5 MB. The minimum photo size, if you are scanning it into a digital file, is passport size (2 x 2 inches or larger) and at least 640 x 480 pixels. If you have scanned your photo, please crop the image to remove any extra background or white space to meet these requirements prior to uploading your photo.

You will be prompted to upload your photo when you register online, or you can return to your ACT Web account after registering and add it by the Photo Upload Deadline for your test date.

### **Upload Photo Using Mobile Device**

To use a mobile device to submit your photo, first download and install one of ACT's FREE mobile apps described below. You don't have to have your own mobile device; you can use someone else's as long as they install the free "ACTPhoto" app.

**IMPORTANT:** Create your ACT Web account on a computer before using the mobile app; you will need to log in with your user ID and password to upload the photo.

iPhone® and iPod touch®

1. Search for the free ACTPhoto app in the AppStore.
2. Download and install ACTPhoto.
3. Submit a photo from the device's library or use the camera.

Android™ (2.3 or higher)

1. Search for the free ACTPhoto app in the Google Play app store.
2. Download and install ACTPhoto.
3. Submit an existing photo from the device or use the camera.

Anyone can use the Mobile Apps. You can use the mobile apps to upload your photo if you register online, by paper, or re-register by phone. After you upload the photo, you can log in to your ACT Web account on any computer with a printer connection and print your ticket.

You *MUST* have both a printed copy of your ticket that includes your photo and an acceptable photo ID to be admitted to the test center. For more details, check out the Test Day Checklist.